

OPEN POSITION

DATE: April 4, 2018

JOB TITLE: Teacher Assistant - Daycare

DEPARTMENT/ CATEGORY OF EMPLOYMENT: Jerry Davis Early Childhood Center of Children & Family/Support Staff

STATUS/ CLASSIFICATION: Full-time/ Non Exempt

JOB SUMMARY: Assist the teacher in implementing educational and recreational programs in the agency's Childhood Center.

LOCATION: As per the need of the service; generally work in performed on site. Additional work may be required in the community.

EDUCATION: High School diploma or equivalent required. Child Development Associate (CDA) certificate; Associate Degree in Early Childhood Education/related teaching degree; or BS or BA in Early Childhood Education/related teaching degree desired.

EXPERIENCE/TRAINING: Experience with children with Developmental Disabilities in a classroom setting preferred. Must demonstrate age appropriate good judgment and good safety practices in the classroom or other site.

SALARY: As per Agency salary guide.

BENEFITS: Comprehensive Benefits Package: Medical, Dental, Vision, Life, STD, LTD, AD&D, PTO (paid-time-off), Holiday Pay; 401(k), FSA, EAP, credit union; tuition assistance and voluntary benefits (i.e.: AFLAC, Combined, TransAmerica, Mutual of Omaha, etc.)

RESPOND BY: April 18, 2018

In-house applicants should direct a letter of intent/ resume to Human Resources. External applicants should submit a resume to the Human Resources Department at:

bessie@thearcofsomerset.org

EQUAL OPPORTUNITY EMPLOYER