

**Job Title:** Camp Director

**Job Type:** Full-time | Exempt

**Location:** Camp Jotoni

**Pay:** Based on Experience

**Benefits:**

- Health, Vision, Dental, Life Insurance
- 401(k)
- Paid time off
- Tuition reimbursement
- Referral program
- Professional development assistance

**Education:**

- High School Diploma or equivalent required.
- Undergraduate degree in relevant field preferred.

**Experience/Training:**

- Minimum of two years of administrative camping experience required.
- A minimum of one year of exp. I/DD.
- Supervisor experience required.
- Valid Driver's License required.

**Job Summary:** Oversee overall operations of seasonal day and residential camp programs. Responsibilities include preseason planning including but not limited to: program development, staffing and personnel, activities programming, budget preparation and monitoring, maintenance of equipment and supplies, and related activities.

**Job Overview:**

- Design, prepare and implement meaningful and organized program of summer day and residential camping to include areas of appropriate recreational opportunities, self-help and personal development, social and group interaction.
- Coordinate and expand off-season respite opportunities.
- Supervise and direct camp personnel
- Prepare and oversee the budget for the program's operations
- Maintain 24-hour availability during active camp seasons; participate in activities/ projects as needed outside the camp operating season.
- Ensures compliance with accrediting standards and funders.

**Vaccination Requirements:** Candidate must be able to provide proof of vaccination pursuant to Executive Order 290.

**Equal Opportunity Employer**