

## **JOB DESCRIPTION**

**JOB TITLE:** Family Interventionist

**CATEGORY OF EMPLOYMENT/STATUS:** Professional

**CATEGORY OF EMPLOYMENT/CLASSIFICATION:** Part-time or Full-time/Exempt

**DEPARTMENT:** PACT Program

**JOB SUMMARY:** To deliver a comprehensive integrated program of services as part of the agency's parenting education program in the Parents and Children Together Program.

**LOCATION:** As per the need of the service; generally work is performed in the community.

### **DUTIES:**

- Conduct initial assessment to support the needs of the child, youth, or young adult and his or her family/caregiver to function in their home, school or community. Prepare written reports summarizing assessment data.
- Use assessment results to develop strength-based plans with children, families and providers.
- Provide comprehensive integrated program of services to support improved behavioral, social, educational and vocational functioning and access to healthcare. Employ a defined set of interventions, individualized services, and treatments to achieve optimal results that are consistent with sound clinical practice.
- Document all work and contact hours in accordance with any grantor and funding source, county, Department of Human Services, Medicaid and others.
- Work collaboratively with professionals from other disciplines to coordinate care for children and families across multiple systems, linking them to sustainable community resources.
- Maintain comprehensive and accurate consumer records completing level of care evaluations in compliance with regulatory guidelines.
- Link clients to necessary and needed concrete resources.
- Adhere to the standards and regulations as set forth by Medicaid.
- Ability to work flexible schedule as directed by supervisor to meet programmatic regulations and the changing needs of children, families and providers.
- Work in community support capacity for certain adults living in Agency residential Programs.

- Cooperate with the any Licensing entity, agency and regulatory personnel and Department staff in any inspection or investigation.
- Perform additional duties as directed by supervisor, or as needed by the program.

**IMMEDIATE SUPERVISOR:** Director of PACT

**DIRECTION OF OTHERS:** None

**POSITION WITHIN THE TABLE OF ORGANIZATION:** See "Table of Organization".

**WORKING CONDITIONS/HAZARDS:** The behavior of consumers may change dramatically without obvious cause, creating, at times, dangerous situations. Travel required.

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to stand, walk, and sit. The employee is occasionally required to use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

**EDUCATION:** Master's Level Clinician (Non-licensed, 2 years or less from NJ licensure required; Master's Level Clinician (**LCSW, LPC, LMFT, NADD**) strongly preferred.

**EXPERIENCE/TRAINING:** Minimum of 2 years of experience working with adults and children with intellectual/developmental disabilities or additional relevant experience required.

**JUDGMENT/INITIATIVE:** Must have the ability to work as a member of an interdisciplinary team with other professional staff, and work independently with minimal input from supervisor or other persons.

**COMMUNICATION SKILLS:** Very good oral and written skills in English required to communicate with staff members, consumers, families and other community organizations/individuals.

**SALARY RANGE:** As per agency salary guide.

**DATE EFFECTIVE:** August 1, 2014

**DISCLAIMER CLAUSE:** Job descriptions and specifications are not intended and should not be construed to be an exhaustive list of all responsibilities, skills or working conditions associated with a job. They are intended to be an accurate reflection of the principle requirements of the position in this agency's operation.

**Revised:** 12/03, 06/10, 03/11, 07/14, 4/19